

# THE AUSTRALIAN GARDEN HISTORY SOCIETY RESTORATION FUND FOR HISTORIC GARDENS GUIDELINES FOR APPLICANTS

## **Who Can Apply**

Owners or managers of public properties (Botanical Gardens, local council parks, state schools, etc) and private property owners (including private schools and similar institutions) where other funding is not available, are encouraged to apply for AGHS Garden Restoration Project Grants. Other organisations/associations with similar objectives to AGHS may apply.

All properties concerned must involve public or at least regular periodic access to the gardens, such as participation in Open Garden events, heritage festivals or other open days, so that restored features can be appreciated.

Applicants need not be members of the Society to apply, but membership is required to be taken out for receipt of funding.

## **Eligible Projects**

All project sites must be significant gardens and landscapes with demonstrated historic or heritage significance and projects must include why the proposed works support that significance and conservation at the site.

Suitable restoration projects may be for individual plants (eg trees, rare plants), historic garden structures or conservation of the historic design. The presence of a garden management or conservation plan will support likely eligibility. Quoted budget and project timing are essential. Costed in-kind contributions may be included in the budget. An indication of alternative funding avenues and why they are not available is required.

Funding excludes routine maintenance or improvements and hard landscaping for utility and amenity purposes.

***Please note that AGHS is not responsible for any insurance required for this project or the obtaining of any permits.***

## **Available Funding**

Two thirds of the costs of an eligible project from AGHS with one third funding from owner/managers to a maximum to be determined by AGHS annually depending on available funds. Applicants are encouraged to contact their local AGHS Branch to enquire about funding availability before submitting a grant form.

## **Application Process and Application Form**

Applications must involve and be directed through a local Branch of the AGHS. A form is attached.

### **Information Required**

- A description of the property and details of the project.
- An outline of the significance of the garden and its proposed restoration object, with documentation of any heritage listing, inclusion on local environment plans etc.
- Public access particulars such as garden visit itineraries or tourism leaflets.
- Funding exploration from sources other than from AGHS. In kind support from applicants is strongly encouraged.
- Estimated costs of the project, based on quotations must be provided.
- A project timeline must clearly outline the duration and project stages, including milestones and key dates (eg public opening to celebrate project completion).
- A project officer needs to be nominated to provide progress reports, account for expenditure, execute quality control, follow-up any related activities and sign-off and make a final report on the grant.

### **Successful Grants**

- Successful applicants will be notified and invited to participate in formal agreements regarding an agreed project timetable and the periodic transfer of funds based on demonstrated progress of the project.
- Monies and reconciliation of funds to be managed by AGHS Branches.
- Monies will be provided on invoice for demonstrated works completion.
- Agreement must be given for acknowledgement of AGHS funding during the life of the project and afterwards, and for the project to be publicised by AGHS via press releases, its website, Journal and Branch newsletters.
- The applicant must provide a short report and photographic record with copyright clearance for AGHS to use as required
- Signs or publicity should indicate the AGHS assistance while the project is under way and at public events thereafter.
- The local Branch must be invited to visit the project site.